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EDMUND G. BROWN JR. GOVERNOR

LINNÉ K. STOUT DIRECTOR

Date of Addendum

September 6, 2018

Notice to Applicants

The 2018 Free Tax Preparation Assistance Notice of Funding Availability (NOFA) is modified as set forth in this Addendum. The original NOFA remains in full force and effect except as modified by this Addendum, which is hereby made part of the NOFA. Applicants shall take this Addendum into consideration when preparing and submitting their applications.

Original Text (page #)	Addendum Text (Page #)	Justification
Application Narrative Template	Application Narrative Template (CSD	Revising Experience
(CSD 841), Page 1	841), Page 1	Conducting Free Tax
B 11		Preparation Assistance section
Describe your organization's	Describe your organization's experience	to align with NOFA. This change
experience coordinating and/or	coordinating and/or operating volunteer	is to revise the section to
operating volunteer tax return	tax return preparation assistance	remove duplicate question and
preparation assistance services for	services for eligible taxpayers and/or	include omitted question.
eligible taxpayers and/or experience	experience coordinating with partners	
coordinating with partners who can leverage outreach and direct clients	who can leverage outreach and direct clients to free tax preparation assistance	
to free tax preparation assistance	sites. Present a detailed description of	
sites. Present a detailed description	your organization's:	
of your organization's:	your organization s.	
or your organization o.	a) Experience conducting free tax	
a) Experience conducting free tax	preparation assistance to low-income	
preparation assistance to low-	individuals and families in the specified	
income individuals and families in	Target Area for which you are applying,	
the specified Target Area for which	including the number of years.	
you are applying, including the	b) Everagion or conducting outrooch to	
number of years.	b) Experience conducting outreach to	
b) Experience conducting outreach	eligible populations, including (if applicable) experience directing clients	
to eligible populations, including (if	to free tax preparation assistance.	
applicable) experience directing	to free tax preparation assistance.	
clients to free tax preparation	c) Experience conducting outreach to	
assistance.	eligible populations, including (if	
	applicable) experience directing clients	
c) Experience conducting outreach	to free tax preparation assistance.	
to eligible populations, including (if	-\ O	
applicable) experience directing	c) Operational readiness and expertise	
clients to free tax preparation	in conducting, budgeting, and implementing similar scale free tax	
assistance.	preparation assistance activities.	
d) Performance as it relates to tax	preparation assistance activities.	
returns completed on an annual	d) Performance as it relates to tax	
basis for the past three years.	returns completed on an annual basis for	
Address any reduction in services	the past three years. Address any	
from year-to-year in the table	reduction in services from year-to-year in	
provided in the template.	the table provided in the template.	
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